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**AIR FORCE RESERVE COMMAND QUALITY
AND MANAGEMENT INNOVATION FLIGHT**

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This mission directive prescribes the mission, organization, and responsibilities for the Air Force Reserve Command Quality and Management Innovation Flight (AFRCQMIF).

SUMMARY OF REVISIONS

This revision redesignates Air Force Reserve (AFRES) to Air Force Reserve Command (AFRC) and the Air Force Reserve Management Engineering Flight (AFRMEF) to AFRCQMIF.

- 1. Mission.** The mission of the AFRCQMIF is to determine or assist in determining AFRC peacetime and wartime manpower requirements, validate command manpower resources and requirements, and provide consultant services.
- 2. Command.** The AFRCQMIF is a major command field operating agency assigned to Headquarters AFRC (HQ AFRC) reporting directly to the Management Engineering Branch (XPMT), Manpower and Organization Division, Plans and Programs Directorate.
- 3. Assigned Forces.** The AFRCQMIF consists of the flight chief, management analysts, and administrative support.
- 4. Relationships to Other Units .** Established command channels apply. Communicate directly with other Air Force QMIFs on matters relating to process oriented reviews, OMB Circular A-76 management studies, process improvements, and manpower standards.

5. Organizational Changes. Submit changes to the organizational structure to HQ AFRC/XPM, according to AFI 38-101, *Air Force Organization*.

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Assistant Vice Commander

Attachment 1

FUNCTIONAL STATEMENTS FOR AIR FORCE RESERVE COMMAND QUALITY AND MANAGEMENT INNOVATION FLIGHT

Develop Air Force Reserve Command Manpower Standards (AFRCMS) and maintain previously developed standards. Continuously develop and implement methods to simplify the analytical process and shorten the overall process oriented review timeline. Develop final reports to document the studies and the manpower impact AFRC-wide. Brief studies to the AFRC/CV for approval prior to implementation. Conduct management studies as part of the OMB Circular A-76 cost comparison process. Formulate management plans that depict the most efficient organization structure. Conduct productivity workshops to develop more efficient and effective organizations. Conduct organizational studies to determine the most effective organizational structures. Conduct management advisory studies using industrial engineering techniques. Perform special analysis for unique situations. Perform extensive analysis on workload data using many different analytical tools. Conduct training sessions on the techniques used in analyzing data.

Air Force Reserve Command Quality and Management Innovation Flight

